Hardware Overview

Power Indicator
Line keys
Softkeys
Navigation Keys
Message
Mute
Headset
Info
Conference
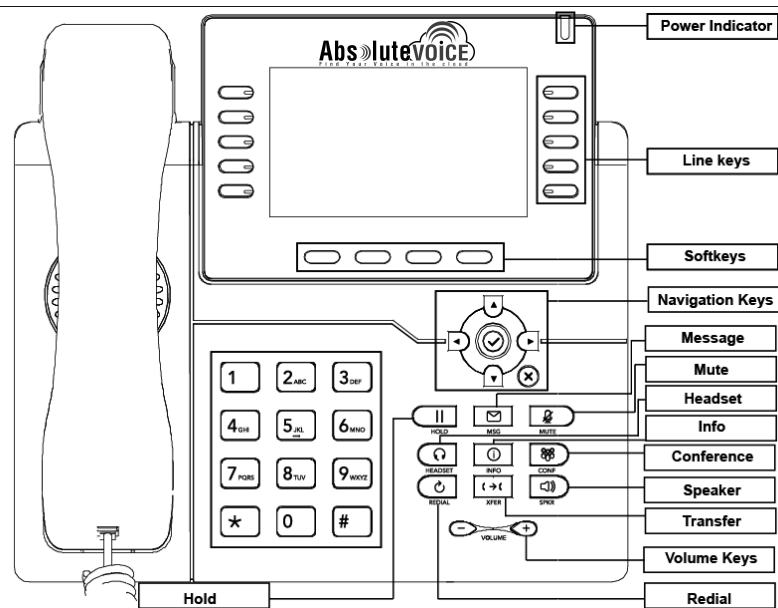**Speaker**
Transfer
Volume Keys
Redial
Hold

LEDs

1. Power Indicator: Steady green when power is on, blinking green when a call is ringing.

2. Line Keys

　Steady green: During a conversation, or after handset is picked up prior to making a call.

　Blinking red: A call is ringing.

　Off: Line is Idle (not in use).

Place a call

Three ways to make a call:

1)　Handset: Pick up the handset; enter the number, and then press the **Send** softkey or press `#`.

2)　Speaker: Press 🔊 or the line keys; enter the number, and then press the **Send** softkey or press `#`.

3)　Headset: Press 🎧; enter the number, and then press the **Send** softkey or press `#`.

Note: You can also use Contacts or Call log to dial the number you want.
Place the call using one of the three ways mentioned above.

End a call

To end a call in three different modes:

1)　Handset: Hang up the handset or press the **Cancel** softkey.

2)　Speaker: Press 🔊, or press the **Cancel** softkey

3)　Headset: Press the **Cancel** softkey.

Answer a call

1)　Handset: Pick up the handset;

2)　Speaker: Press 🔊**;**

3)　Headset: Press 🎧.

Note: You can also reject the call using Reject soft key.

Redial

Press ↻ to redial the last call that was dialed.

Hold

Press ❙❙ or press the **Hold** softkey during a call to place the caller on hold.

Press ❙❙ or **Resume** softkey or blinking line key to resume the call.

Call Transfer

Blind Transfer

　a. Press ⤇ or **Transfer** softkey during a call. The caller will be placed on hold.

　b. Enter the number that the call is to be transferred to.

　c. Press ⤇ or the **Transfer** softkey to complete the transfer.

Attended Transfer

　a. Press ⤇ or **Transfer** softkey during a call. The caller will be placed on hold.

　b. Enter the number the call is to be transferred to, and press the **Send** softkey or `#`.

　c. When the person answers, make the introduction, then press ⤇ or **Transfer** softkey.

Transferring a call directly to another extension's voice mailbox

　a. Press ⤇ or **Transfer** softkey during a call. The caller will be placed on hold.

　b. Enter *10 plus the extension of the voice mailbox the call is to be transferred to.

　c. Press ⤇ or the **Transfer** softkey to complete the transfer.

Call Conference

　a. Dial the first party. When they answer, press 🎛 or **Conference** softkey.

　b. Dial the second party. After they answer, press 🎛 or **Conference** softkey again. All parties will now be connected.

　c. To add more parties (up to 4), repeat step b.

Call Mute

Press 🔇 to mute the microphone during the call

Press 🔇 again to un-mute the conversation.

Checking Voicemail

From your phone

a. Lift the handset and press the **Message** button.

b. Follow the voice prompts to enter your Password (PIN)

OR

a. Lift the handset and dial your Company's VM Extension
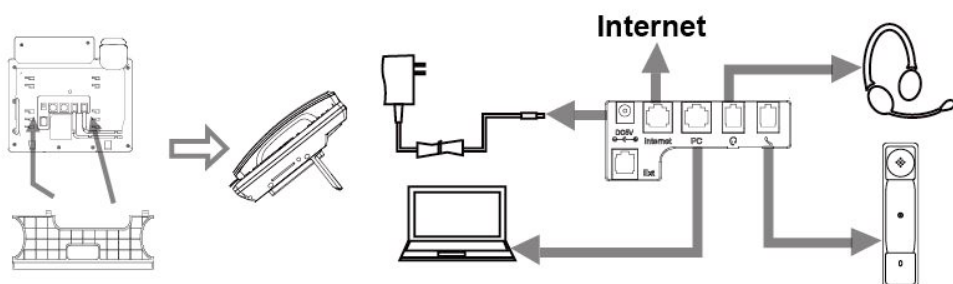
b. Enter Password (PIN)

Using Absolute VOICE Web Portal

a. Log into your Absolute VOICE Web Portal.

b. Double-click the message to play through your PC's speakers.

Using PSTN

a. Dial the 10-digit number assigned to your phone and wait for your voicemail greeting.

b. Press * on hearing the greeting and enter your password (PIN) when prompted.

Assembly

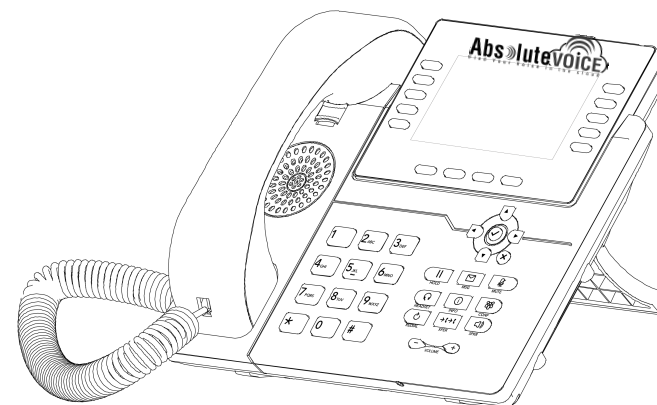Note: Internet port is colored yellow. Handset port is colored gray.

Support Contact

Email Absolute VOICE support at **support_request@callabsolute.com**

For additional assistance, the Absolute VOICE Support Team is ready to help at any time at:

Corpus Christi: 361-888-6776 | San Antonio: 210-892-3800 | Austin: 512-888-6776

Enterprise IP Phone

Quick Reference

For

AV-430